Common Cartridge Implementation with Canvas
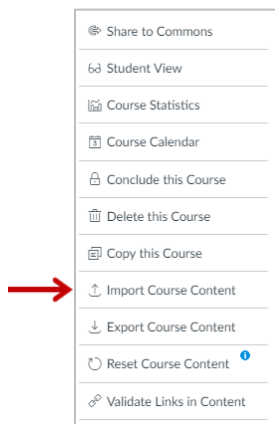
Common Cartridge

The common cartridge (.imscc file) and integration pdf was sent to you through our ticket system. Please save those to your computer for ease of access.
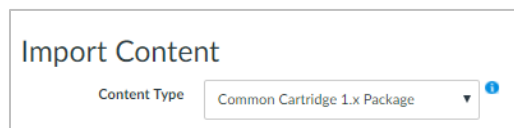
Canvas

1. Log into your Canvas account.

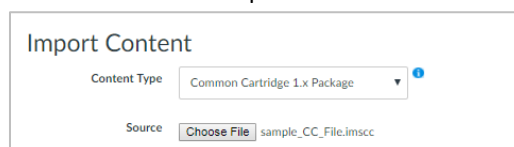2. Create a new course or open a course you wish to import content into.

3. Select *Settings.*
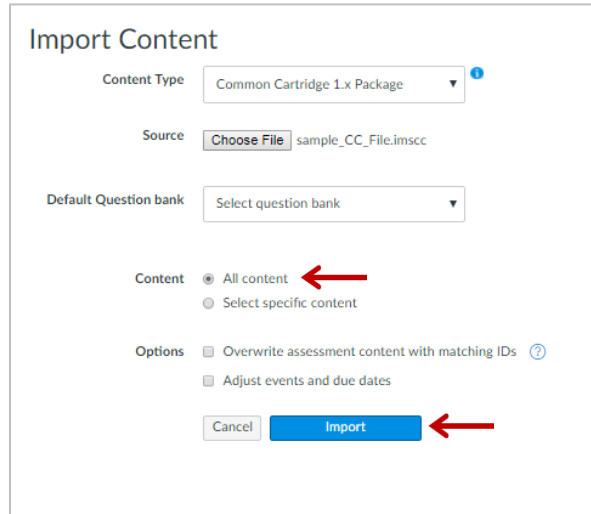

4. Select, *Import Course Content.*

5. Select the Content Type to upload, select *Common Cartridge 1.x Package.*

6. Select *Choose File* to upload the common cartridge (.imscc) file that was sent.

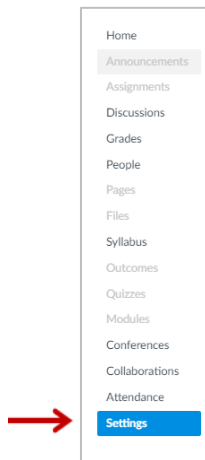7. Under Content, select *All Content* and then select *Import*.

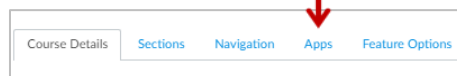8. Your cartridge will now start uploading and should look similar to the image below.

9. Once it has uploaded, it will look similar to the image below. Don't worry about the issue, as the next steps will explain how to fix it.
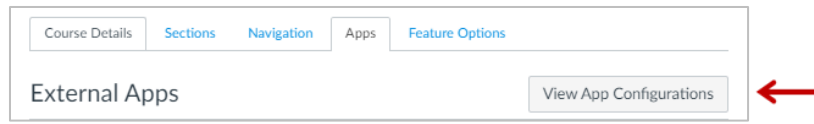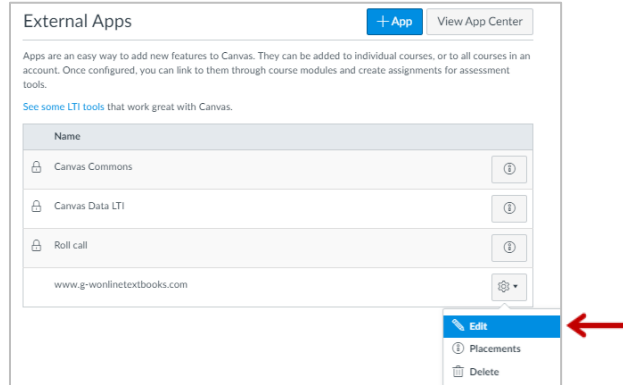

10. Select, *Settings.*

11. Select, *Apps*

12. Select, *View App Configurations.* (Note: Steps 12 – 21 describe how to set up the G-W app at the course level. If you are a Canvas Admin, you will likely want to add the app at the site level and delete the course level app.)

13. Select the *gear* icon that corresponds to the www.g-wonlinetextbooks.com app and then select *Edit*.

14. Find and open the Integration PDF that you received from G-W.

15. The Consumer Key should be number 2 on the PDF. Copy the key and paste it under *Consumer Key*. Make sure there are no spaces are at the front or at the end.

16. The Shared Secret should be number 2 on the PDF. Copy the secret and paste it under *Shared Secret*. Make sure there are no spaces are at the front or at the end.

17. The Launch URL should be number 1 on the PDF. Copy and paste it under *Launch URL*.
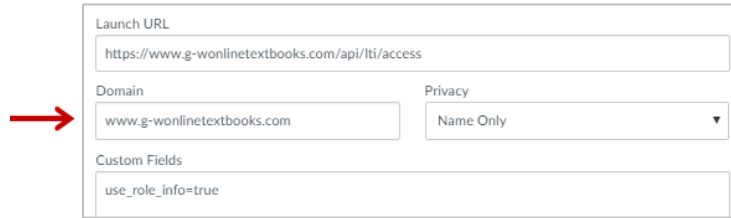
18. Leave the Domain as is.

Launch URL
https://www.g-wonlinetextbooks.com/api/lti/access

Domain
www.g-wonlinetextbooks.com

Privacy
Name Only

Custom Fields
use_role_info=true
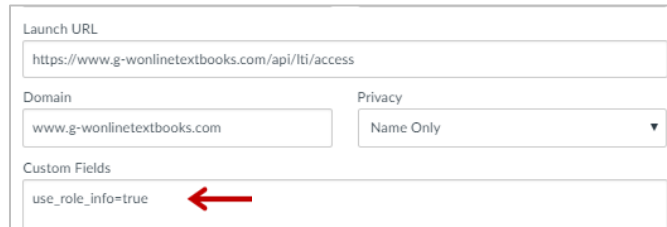
19. Privacy can be set to either Public or Name Only.

Launch URL
https://www.g-wonlinetextbooks.com/api/lti/access

Domain
www.g-wonlinetextbooks.com

Privacy
Name Only

Custom Fields
use_role_info=true

20. Custom Fields should be number 3 on the PDF. Copy the custom parameter and paste it under *Custom Fields*.
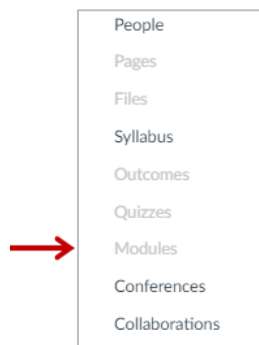
Launch URL
https://www.g-wonlinetextbooks.com/api/lti/access

Domain
www.g-wonlinetextbooks.com

Privacy
Name Only

Custom Fields
use_role_info=true

21. Select, *Submit*.

22. Select, *Modules* to view the imported content.*.*

People
Pages
Files
Syllabus
Outcomes
Quizzes
Modules
Conferences
Collaborations

Content Activation

1) **Instructor Activation**

Instructors must click on the "INSTRUCTOR – Activate Your Subscription" link to gain access to the content. When the cartridge is imported, this link will import hidden from the students. This link is programmed to allow a specific number of activations (matching the number of instructors listed in the contract). Please advise each instructor to *only click this link once*. Note: Instructors should not click on the student activation link, as it will count against the total number of student activations.
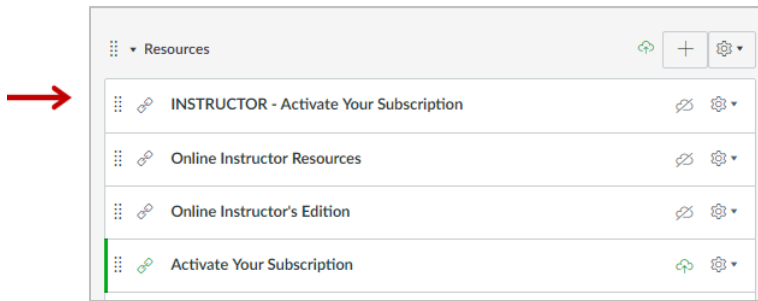
2) Student Activation

Students must click on the "Activate Your Subscription" link within the course to gain access to the content. These links are programmed to allow a specific number of activations (matching the number of students listed in the contract). Please advise each student to *only click this link once*. We recommend hiding this link from students after the initial enrollment period is over.
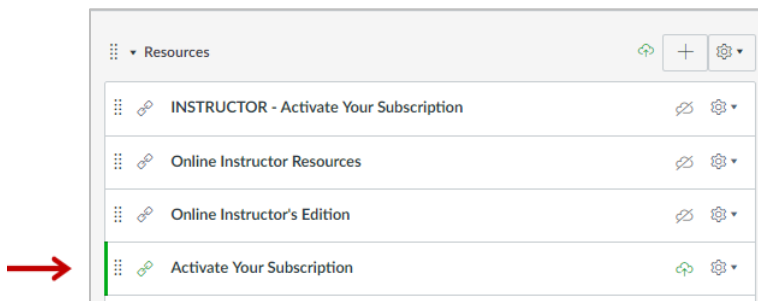
Support

For Common Cartridge or LTI support, please contact: implementation@g-w.com or 800.323.0440