

Correlation of the National Standards for Area of Study 7—Family and Community Services with *Principles of Human Services*

In planning your program, you may want to use the following correlation chart. This chart correlates the National Standards for Family and Consumer Sciences Education with the content of *Principles of Human Services*. It lists the competencies for each of the content standards for *Area of Study 7—Family and Community Services*. It also identifies the major text concepts that relate to each competency. Bold numbers indicate chapters in which concepts are found.

After studying the content of this text, students will be able to achieve the following comprehensive standard:

Area of Study 7.0—Synthesize knowledge, skills, and practices required for careers in family and community services.

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Content Standard 7.1	
Analyze career paths within family and community services.	
Competencies	Text Concepts
<p>7.1.1 Explain the roles and functions of individuals engaged in family and community services careers.</p>	<p>1: Family and Community Services 6: Researching Human Services Careers 11: Careers in Family and Community Services; Common Aptitudes, Attitudes, and Skills; Education, Training, and Experience; Specialized Knowledge for Family and Community Services Careers 13: Family and Community Services</p>
<p>7.1.2 Analyze opportunities for employment and entrepreneurial endeavors.</p>	<p>1: Family and Community Services; Entrepreneurial Careers 6: Researching Human Services Careers 11: Careers in Family and Community Services 13: Family and Community Services</p>
<p>7.1.3 Summarize education and training requirements and opportunities for career paths in family and community services.</p>	<p>1: Family and Community Services; Entrepreneurial Careers; Education, Training, and Experience; Job Outlook for Human Services 6: Researching Human Services Careers; Planning for Your Future 11: Careers in Family and Community Services; Education, Training, and Experience; Rewards, Demands, and Future Trends 13: Family and Community Services; Education, Training, and Experience</p>
<p>7.1.4 Analyze the effects of family and community services occupations on local, state, national, and global economies.</p>	<p>1: Job Outlook for Human Services 2: How People Meet Their Needs 11: The Family as a Social System; Finding Community Resources; Shaping Policies That Concern Families; Rewards, Demands, and Future Trends</p>

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Competencies	Text Concepts
<p>7.1.5 Demonstrate job acquisition skills to gain work-based learning opportunities and employment in family and community services careers.</p>	<p>1: Common Aptitudes, Attitudes, and Skills (including Pathway to Success feature); Education, Training, and Experience</p> <p>3: Communication Skills; Decision-Making Skills; Problem-Solving Skills; Conflict Resolution Skills; Collaboration and Leadership Skills</p> <p>4: Promote Good Personal Health Habits; Demonstrate Characteristics of Maturity; Keep Life in Balance</p> <p>6: Researching Human Services Careers; Planning for Your Future</p> <p>7: Finding Job Openings; Securing Employment</p> <p>11: Specialized Knowledge for Family and Community Services Careers</p>
<p>7.1.6 Analyze the role of professional organizations in family and community services professions.</p>	<p>4: Professional Ethical Standards</p> <p>6: Joining Professional Associations</p> <p>Appendix: Ethical Standards for Human Services Professionals</p>
<p>Content Standard 7.2 Analyze factors relating to providing family and community services.</p>	
<p>7.2.1 Describe local, state, and national agencies and informal support resources providing human services.</p>	<p>2: How People Meet Their Needs</p> <p>4: Be Ethical</p> <p>9: Importance of Support and Care</p> <p>10: Law and Ethics feature: Accreditation Affirmation</p> <p>11: Finding Community Resources for Clients; Shaping Policies That Concern Families</p>
<p>7.2.2 Analyze professional, ethical, legal, and safety issues that confront human services employees.</p>	<p>3: Electronic Communication; Decision-Making Skills; Problem-Solving Skills; Conflict Resolution Skills</p> <p>4: Demonstrate Characteristics of Maturity; Keep Life in Balance</p> <p>10: Protecting Children from Neglect and Abuse</p> <p>11: Shaping Policies That Concern Families</p> <p>12: Creating and Protecting Client Records; Using Technology to Provide Good Personal Care Services; Understanding Special Needs in Older Adult Care</p> <p>13: Creating a Business Plan</p> <p>14: Food Safety and Sanitation</p> <p>15: Safety Practices</p> <p>Appendix: Ethical Standards for Human Services Professionals</p> <p>Law and Ethics features in every chapter</p> <p>Case Study features in every chapter</p>

Competencies	Text Concepts
<p>7.2.3 Summarize licensing laws and regulations that affect service providers and their participants.</p>	<p>1: Education, Training, and Experience 6: Joining Professional Associations 8: Education, Training, and Experience 9: Education, Training, and Experience 10: Education, Training, and Experience 11: Education, Training, and Experience 12: Education, Training, and Experience 13: Education, Training, and Experience; Creating a Business Plan 14: Education, Training, and Experience 15: Education, Training, and Experience 16: Education, Training, and Experience</p>
<p>7.2.4 Analyze harmful, fraudulent, and deceptive human services practices.</p>	<p>3: Law and Ethics feature: Using Technology In Human Services; Case Study feature: Paper Trails 4: Be Ethical 8: Consumer Advocacy; Financial Services; Customer Service; Law and Ethics feature: Trust—The Cornerstone of Fiduciary Duty; Knowing Consumer Rights and Responsibilities; Understanding Consumer Buying Techniques; Managing Finances 12: Law and Ethics feature: Telling the Truth Appendix: Ethical Standards for Human Services Professionals</p>
<p>7.2.5 Summarize the rights and responsibilities of human services participants and their families.</p>	<p>4: Promote Good Personal Health Habits; Demonstrate Characteristics of Maturity; Keep Life in Balance 8: Consumer Advocacy; Financial Services; Customer Service; Law and Ethics feature: Trust—The Cornerstone of Fiduciary Duty; Knowing Consumer Rights and Responsibilities; Understanding Consumer Buying Techniques 11: Understanding Family and Group Dynamics; Finding Community Resources for Clients; Shaping Policies That Concern Families Appendix: Ethical Standards for Human Services Professionals</p>
<p>7.2.6 Analyze effective individual and family advocacy and self-advocacy strategies to overcome diverse challenges facing human services participants.</p>	<p>4: Promote Good Personal Health Habits; Demonstrate Characteristics of Maturity; Keep Life in Balance 8: Consumer Advocacy; Financial Services; Customer Service; Law and Ethics feature: Trust—The Cornerstone of Fiduciary Duty; Knowing Consumer Rights and Responsibilities; Understanding Consumer Buying Techniques 9: Recognizing Family-Life Crises; Pathway to Success feature: Coping Skills in Crisis 10: Protecting Children from Neglect and Abuse 11: Understanding Family and Group Dynamics; Finding Community Resources for Clients; Shaping Policies That Concern Families</p>
<p>7.2.7 Analyze community-networking opportunities in family and community services.</p>	<p>7: Networking 11: Finding Community Resources for Clients; Shaping Policies That Concern Families; Lend a Hand feature: Civic Engagement: What Does It Mean?</p>

Content Standard 7.3 Demonstrate professional behaviors, skills, and knowledge in providing family and community services.	
Competencies	Text Concepts
<p>7.3.1 Apply rules, regulations, and work site policies that affect employer, employee, participant, and family rights and responsibilities.</p>	<p>1: Law and Ethics feature: FMLA Eligibility; Common Aptitudes, Attitudes, and Skills 3: Electronic Communication; Law and Ethics feature: Using Technology In Human Services 4: Demonstrate Characteristics of Maturity; Law and Ethics feature: Filtered Lenses; Employer Assistance in Maintaining Work-Life Balance 10: Family Child Care Centers; Center-Based Child Care; Law and Ethics feature: Accreditation Affirmation; Providing Developmentally Appropriate Activities; Creating a Safe Environment; Pathway to Success feature: Making an Emergency Response Plan; Protecting Children from Neglect and Abuse Appendix: Ethical Standards for Human Services Professionals</p>
<p>7.3.2 Demonstrate professional and ethical collaborative relationships with colleagues, support teams, participants, and families.</p>	<p>1: Common Aptitudes, Attitudes, and Skills 3: Collaboration and Leadership Skills 4: Demonstrate Characteristics of Maturity 6: Participating in Student Organizations 7: Meeting Coworkers 11: Finding Community Resources for Clients; Shaping Policies That Concern Families 12: Demonstrating Good Customer Service Appendix: Ethical Standards for Human Services Professionals</p>
<p>7.3.3 Maintain accurate and confidential documentation to be submitted in a timely manner to appropriate sources.</p>	<p>3: Electronic Communication; Law and Ethics feature: Using Technology In Human Services; Case Study feature: Paper Trails 7: Filling Out Employment Forms 12: Creating and Protecting Client Records Appendix: Ethical Standards for Human Services Professionals</p>

Competencies	Text Concepts
<p>7.3.4 Analyze participants' strengths, needs, preferences, and interests across the lifespan through formal and informal assessment practices.</p>	<p>1: Common Aptitudes, Attitudes, and Skills 2: Human Development; What Every Human Needs; How People Meet Their Needs 3: Decision-Making Skills; Problem-Solving Skills 5: Starting a Self-Assessment; Getting to Know Yourself; Understanding Your Motivations; Identifying Your Assets and Skills; Recognizing Personal Preferences; Reflecting on Life Satisfaction; Developing Your Brand 9: Understanding the Individual and Family Life Cycles; Recognizing Family-Life Crises 10: Recognizing Developmental Milestones; Providing Developmentally Appropriate Activities; Guiding Children's Behavior 11: Understanding Family and Group Dynamics; Finding Community Resources for Clients; Shaping Policies That Concern Families 14: Eating Healthy Across the Life Cycle 15: Selecting Clothing Across the Life Cycle 16: Meeting Needs Through Housing</p>
<p>7.3.5 Demonstrate use of technology in human services.</p>	<p>1: Job Outlook for Human Services 3: Electronic Communication; Law and Ethics feature: Using Technology In Human Services 5: Technology Skills 8: Customer Service 11: Finding Community Resources for Clients; Pathway to Success feature: Identifying Community Resources 12: Using Technology to Provide Good Personal Care Services</p>
<p>Content Standard 7.4 Evaluate conditions affecting individuals and families with a variety of disadvantaging conditions.</p>	
Competencies	Text Concepts
<p>7.4.1 Assess health, wellness, and safety issues of individuals and families with a variety of disadvantaging conditions.</p>	<p>2: What Every Human Needs; How People Meet Their Needs 4: Promote Good Personal Health Habits; Demonstrate Characteristics of Maturity; Keep Life in Balance 9: Recognizing Family-Life Crises; Pathway to Success feature: Coping Skills in Crisis 10: Protecting Children from Neglect and Abuse 11: Understanding Family and Group Dynamics; Finding Community Resources for Clients; Shaping Policies That Concern Families 12: Understanding Special Needs in Older Adult Care</p>
<p>7.4.2 Analyze management and living environment issues of individuals and families with a variety of disadvantaging conditions.</p>	<p>16: Meeting Needs Through Housing; Keeping the Home Clean and Safe; Identifying Factors That Influence Interior Design Trends</p>

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Competencies	Text Concepts
<p>7.4.3 Analyze personal, social, emotional, economic, vocational, educational, and recreational issues for individuals and families with a variety of disadvantaging conditions.</p>	<p>2: What Every Human Needs; How People Meet Their Needs 9: Recognizing Family-Life Crises; Pathway to Success feature: Coping Skills in Crisis 10: Protecting Children from Neglect and Abuse 11: Understanding Family and Group Dynamics; Finding Community Resources for Clients; Shaping Policies That Concern Families 12: Understanding Special Needs in Older Adult Care</p>
<p>7.4.4 Discriminate between situations that require personal prevention or intervention and those situations that require professional assistance.</p>	<p>3: Creating Positive Relationships; Improving Communication Skills; Decision-Making Skills; Problem-Solving Skills; Conflict Resolution Skills 4: Promote Good Personal Health Habits; Demonstrate Characteristics of Maturity; Keep Life in Balance 9: Recognizing Family-Life Crises; Pathway to Success feature: Coping Skills in Crisis 10: Protecting Children from Neglect and Abuse 11: Understanding Family and Group Dynamics; Finding Community Resources for Clients; Shaping Policies That Concern Families 12: Understanding Special Needs in Older Adult Care</p>
<p>7.4.5 Analyze situations which require crisis intervention.</p>	<p>9: Recognizing Family-Life Crises; Pathway to Success feature: Coping Skills in Crisis 10: Protecting Children from Neglect and Abuse 12: Understanding Special Needs in Older Adult Care</p>
<p>7.4.6 Summarize the appropriate support needed to address selected human services issues.</p>	<p>9: Recognizing Family-Life Crises; Pathway to Success feature: Coping Skills in Crisis 10: Protecting Children from Neglect and Abuse 11: Understanding Family and Group Dynamics; Finding Community Resources for Clients; Shaping Policies That Concern Families 12: Understanding Special Needs in Older Adult Care</p>
<p>Content Standard 7.5 Evaluate services for individuals and families with a variety of disadvantaging conditions.</p>	
Competencies	Text Concepts
<p>7.5.1 Describe needs and accommodations for people with a variety of disadvantaging conditions.</p>	<p>2: What Every Human Needs; How People Meet Their Needs 9: Recognizing Family-Life Crises; Pathway to Success feature: Coping Skills in Crisis 10: Protecting Children from Neglect and Abuse 11: Understanding Family and Group Dynamics; Finding Community Resources for Clients; Shaping Policies That Concern Families 12: Understanding Special Needs in Older Adult Care</p>

Competencies	Text Concepts
<p>7.5.2 Analyze ways in which individuals with disadvantaging conditions affect the family and family members financially, socially, physically, and emotionally.</p>	<p>2: Employment Changes 4: Find a Work-Life Balance; Manage Stress; Case Study feature: Coping and Hoping; Maintain Healthy Relationships 9: Recognizing Family-Life Crises; Pathway to Success feature: Coping Skills in Crisis 10: Protecting Children from Neglect and Abuse 11: Understanding Family and Group Dynamics; Finding Community Resources for Clients; Shaping Policies That Concern Families 12: Understanding Special Needs in Older Adult Care</p>
<p>7.5.3 Illustrate coping or adjustment strategies and stress management practices for the participant, a caregiver, and family members.</p>	<p>2: Employment Changes 4: Find a Work-Life Balance; Manage Stress; Case Study feature: Coping and Hoping; Maintain Healthy Relationships 9: Recognizing Family-Life Crises; Pathway to Success feature: Coping Skills in Crisis</p>
<p>7.5.4 Summarize the importance of friends, family, and community relationships for an individual with a variety of disadvantaging conditions.</p>	<p>2: Love and Acceptance; How People Meet Their Needs 4: Find a Work-Life Balance; Case Study feature: Coping and Hoping; Maintain Healthy Relationships 5: Influences on Your Values and Needs Formation 7: Networking 9: Recognizing Family-Life Crises; Case Study feature: Coping Skills in Crisis 10: Protecting Children from Neglect and Abuse 11: Finding Community Resources for Clients 12: Cognitive and Social Needs</p>
<p>7.5.5 Demonstrate ways to provide support that validates the participants' capabilities and right to privacy, dignity, and autonomy.</p>	<p>3: Electronic Communication; Case Study feature: Paper Trails 4: Be Respectful; Ethical Decision Making 11: Shaping Policies That Concern Families 13: Law and Ethics feature: Laws for Small Businesses Appendix: Ethical Standards for Human Services Professionals</p>
<p>7.5.6 Demonstrate strategies that help participants make informed choices, access resources and support, follow through on responsibilities, and take appropriate risks.</p>	<p>3: Decision-Making Skills; Problem-Solving Skills; Collaboration and Leadership Skills 4: Demonstrate Characteristics of Maturity; Keep Life in Balance 5: Identifying Your Assets and Skills; Reflecting on Life Satisfaction 6: Planning for Your Future 7: Finding Job Openings; Starting a New Job 8: Knowing Consumer Rights and Responsibilities; Understanding Consumer Buying Techniques; Managing Finances 9: Recognizing Family-Life Crises 11: Finding Community Resources for Clients; Shaping Policies That Concern Families</p>
<p>7.5.7 Demonstrate verbal and nonverbal communication skills that support individuals and families with a variety of disadvantaging conditions.</p>	<p>3: Communication Skills 5: Communication Skills 12: Demonstrating Good Customer Service</p>