

# COMMON CAREER TECHNICAL CORE CAREER READY PRACTICES

CORRELATION OF STANDARDS WITH

**GOODHEART-WILLCOX**

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BY **SALLY R. CAMPBELL** AND **ROBERT L. DANSBY**

Career Ready Practices		
	STANDARDS	CORRELATING PAGES
1.	Act as a responsible and contributing citizen and employee.	pg. 30, 68, 108, 628
2.	Apply appropriate academic and technical skills.	pg. 326
3.	Attend to personal health and financial well-being.	pg. 208, 382
4.	Communicate clearly, effectively and with reason.	pg. 606
5.	Consider the environmental, social, and economic impacts of decisions.	pg. 142
6.	Demonstrate creativity and innovation.	pg. 554, 658
7.	Employ valid and reliable research strategies.	pg. 352, 466
8.	Utilize critical thinking to make sense of problems and persevere in solving them.	pg. 410, 434, 578
9.	Model integrity, ethical leadership, and effective management.	pg. 288
10.	Plan education and career path aligned to personal goals.	pg. 168, 528
11.	Use technology to enhance productivity.	pg. 496
12.	Work productively in teams while using cultural/global competence.	pg. 248
Common Career Technical Core Standards		
	Business Management & Administration	CORRELATING PAGES
1.	Utilize mathematical concepts, skills, and problem solving to obtain necessary information for decision-making in business.	pg. 14–21, 24–25, 38–39, 52, 84–86, 131– 133, 136–138, 159, 160, 235, 252–254, 256, 257, 264, 346, 399– 401, 442, 443, 520, 521, 523, 524, 613 Figure 1-1, pg. 18 Figure 16-8, pg. 521 Figure 5-5, 159 Figure 5-6, 160 Figure 8-1, pg. 256 Math Skills Handbook, pg. 660–675 You Do the Math, pg. 23, 43, 91, 122, 162, 185, 223, 255, 314, 340, 363, 398, 427, 454, 474, 513, 538, 573, 584, 620, 647
2.	Describe laws, rules, and regulations as they apply to effective business operations.	pg. 16, 74, 90, 92, 114, 121, 150, 185, 198– 200, 263, 267– 268, 320, 331, 341, 348, 357, 373–375, 422, 458– 460, 510, 523–524, 546 Figure 16-5, pg. 511 Career feature, pg. 622 Event Prep, pg. 289
3.	Explore, develop, and apply strategies for ensuring a successful business career.	472–493, 500, 502– 504, 506, 517 Figure 5-1, pg. 501 Figure 5-2, pg. 503 Figure 5-3, pg. 505 Figure 15-2, pg. 476 College and Career Readiness Portfolio, pg. 31, 69, 109, 143, 168, 209, 249, 289, 327, 353, 383, 411, 435, 467, 497, 529, 555, 579, 607, 629, 659

4.	Identify, demonstrate, and implement solutions in managing effective business customer relationships.	38, 186, 187, 195, 195, 195, 195, 238, 239, 330–349, 458–463, 510–517, 546, 549–550, 623–624 Figure 6-4, 187-1
5.	Implement systems, strategies, and techniques used to manage information in a business.	24, 82– 83, 300, 316–318, 331, 449, 516, 521, 523, 524
6.	Implement, monitor, and evaluate business processes to ensure efficiency and quality results.	38, 77, 79–80, 238–240, 315, 480–481, 487–488, 510–517, 549–550