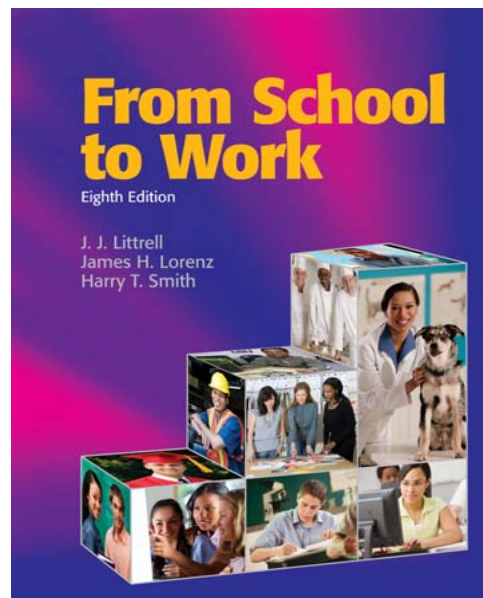




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Career Development 9-12: Career Management
From School to Work © 2009



Publisher: Goodheart-Willcox Publisher
Textbook Title: From School to Work
Course: 6145 Career Management

Comp # Obj #	Unit Titles / Competency & Objective Statements (The learner will be able to):	Correlating Page Numbers
A	PERSONAL / SOCIAL DEVELOPMENT (A LOOK AT ME)	
1.00	Evaluate individual characteristics/traits, interests/preferences, ability levels, skill acquisition, talents/aptitudes, and values in relation to setting and achieving personal, social, lifestyle, educational and career goals	
1.01	Understand individual characteristics/traits, interests/preferences, ability levels, skill acquisition, talents/aptitudes, and values	52-63, 202-206, 216, 236-245, 449-451
1.02	Critique individual characteristics/traits, interests/preferences, ability levels, skill acquisition, talents/aptitudes, and values in terms of a variety of personal, social, lifestyle and career goals	52-65, 216, 236-245, 448-451
1.03	Analyze the impact of personal growth and change throughout life	160-166, 236-245, 388, 396-611
2.00	Evaluate positive interpersonal skills in a variety of workplace settings	
2.01	Differentiate between positive and negative interpersonal skills in a variety of workplace settings	26-27, 52-63, 77-80, 87-89, 94-117, 149-150, 193-195, 202-206, 216, 229, 373-375, 385-388, 421-425
2.02	Apply effective interpersonal skills in a variety of workplace settings	87-89, 202-206, 229, 373-375, 385-388
2.03	Critique positive interpersonal skills contributing to effective workplace interactions	77-79, 87-89, 94-117, 148-149, 202-206, 216, 229, 385-393

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B EDUCATIONAL AND CAREER EXPLORATION		
3.00	Evaluate career goals in terms of the experience, knowledge and skills needed to achieve them	
3.01	Understand the personal education and skill requirements necessary for transition from secondary education to post-secondary education or employment	24-31, 206-216, 248-285, 295-303
3.02	Check the progression of formal and information learning experiences toward achieving personal and career goals	24-31, 206-216, 248-285, 295-303, 444-461
4.00 Evaluate career information in relation to career goals (CAREER RESEARCH PROJECT)		
4.01	Apply career research skills to access accurate, current, and unbiased career information	248-285, 288-303
4.02	Critique career options in terms of personal characteristics and preferences	234-245, 248-285, 295-303, 306-316, 444-461
4.03	Explain employment trends in terms of changing societal needs and economic conditions	153-154, 284-285, 395-401, 404-425, 434, 566, 570-571, 602-608
C DECISION MAKING / CAREER PLANNING		
5.00 Create a career plan that leads to the achievement of career goals (CAREER PLAN)		
5.01	Understand the decision-making process as a component of career planning	306-316
5.02	Critique personal, educational and career goals	24-31, 248-285, 295-303
5.03	Produce a personal career plan	24-31, 248-285, 310-313

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Comp # Obj #	Unit Titles / Competency & Objective Statements (The learner will be able to):	Correlating Page Numbers
6.00	Create a job application package and career portfolio	
6.01	Apply those skills necessary to obtain, create, maintain, and advance employment	24-31, 52-65, 70-89, 92-117, 120-135, 138-157, 185-195, 216, 220-229, 248-285, 288-303, 306-316, 322-347, 350-361, 364-379, 382-401, 404-461
6.02	Produce a career portfolio that exemplifies academic, occupational, and SCANS competencies/employability skills	24-31, 322-346, 338-339